



7805 Progress Court
Gainesville, VA 20155

APPLICATION FOR EMPLOYMENT

TDS LLC is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, religion, ancestry, age, gender, sexual orientation, marital status, national origin, veteran status, disability or handicap.

PERSONAL INFORMATION

Name: _____
(Last) (First) (Middle)

Address: _____
(Street Address) (City) (State) (Zip)

Phone: _____
(Home) (Cell)

Position(s) applied for: 1) _____ Years of Experience: _____
2) _____ Years of Experience: _____

PREVIOUS WORK EXPERIENCE

Employer: _____ Position: _____ From: _____ To: _____
Location: _____ Phone: _____ Supervisor: _____ May we contact? YES NO
Pay/Salary: _____ Reason for leaving: _____
Duties: _____

Employer: _____ Position: _____ From: _____ To: _____
Location: _____ Phone: _____ Supervisor: _____ May we contact? YES NO
Pay/Salary: _____ Reason for leaving: _____
Duties: _____

Employer: _____ Position: _____ From: _____ To: _____
Location: _____ Phone: _____ Supervisor: _____ May we contact? YES NO
Pay/Salary: _____ Reason for leaving: _____
Duties: _____

EDUCATION

High School: _____ City _____ State _____
Circle number of years completed: 1 2 3 4 Did you receive: Diploma? Yes No G.E.D.? Yes No

Trade/Tech School: _____ City _____ State _____
Circle number of years completed: 1 2 3 4 Major: _____ Degree Earned _____

College: _____ City _____ State _____
Circle number of years completed: 1 2 3 4 Major: _____ Degree Earned _____

Please list other certifications or licenses you have _____

YES	NO	PLEASE CHECK YES OR NO TO EACH QUESTION BELOW
		Are you over 18 years old?
		Are you legally eligible for employment in the United States?
		Have you ever been employed by TDS?
		Do you know any current employees of TDS? If yes, please give name(s). _____
		Do you have a valid driver's license? State of issue _____ License # _____
		If hired, would you have transportation to and from work?
		Have you ever plead guilty or no contest to or been convicted of a felony than has not been expunged?
		Have you ever been discharged or asked to resign from employment?
		Are you willing to work overtime and/or weekends if required?

APPLICANT STATEMENT

I CERTIFY THAT ALL THE INFORMATION I HAVE PROVIDED IN ORDER TO APPLY FOR AND SECURE WORK WITH TOTAL DEVELOPMENT SOLUTIONS (TDS) IS TRUE, COMPLETE AND CORRECT. I UNDERSTAND THAT ANY INFORMATION PROVIDED BY ME THAT IS FOUND TO BE FALSE, INCOMPLETE OR MISREPRESENTED IN ANY RESPECT WILL BE SUFFICIENT CAUSE TO ELIMINATE ME FROM FURTHER CONSIDERATION FOR EMPLOYMENT, OR MAY RESULT IN MY IMMEDIATE DISCHARGE FROM TDS'S EMPLOYMENT. I UNDERSTAND, THAT AS AN APPLICANT FOR A POSITION WITH TDS, I MAY BE ASKED TO DEMONSTRATE THAT I AM CAPABLE OF PERFORMING TASKS WHICH ARE PERTINENT TO THE JOB. I ALSO UNDERSTAND THAT IF OFFERED A JOB, IT MAYBE CONDITIONED ON THE RESULT OF A PHYSICAL EXAMINATION AND DRUG AND ALCOHOL TEST. RANDOM DRUG AND ALCOHOL TESTS ARE PERFORMED ON ALL EMPLOYEES OF TDS. I EXPRESSLY AUTHORIZE, WITHOUT RESERVATION, TDS, ITS REPRESENTATIVES, EMPLOYEES OR AGENTS TO CONTACT AND OBTAIN INFORMATION FROM ALL REFERENCES (PERSONAL OR PROFESSIONAL), PUBLIC AGENCIES, LICENSING AUTHORITIES AND EDUCATIONAL INSTITUTIONS AND TO OTHERWISE VERIFY THE ACCURACY OF ALL INFORMATION PROVIDED BY ME IN THIS APPLICATION AND JOB INTERVIEW. I HEREBY WAIVE ALL CLAIMS I MAY HAVE AGAINST TDS, ITS AGENTS, EMPLOYEES AND REPRESENTATIVES FOR SEEKING, GATHERING AND USING TRUTHFUL AND NON-DEFAMATORY INFORMATION, IN A LAWFUL MANNER, IN THE EMPLOYMENT PROCESS AND ALL OTHER PERSONS, CORPORATIONS OR ORGANIZATIONS FOR FURNISHING SUCH INFORMATION ABOUT ME.

IF I AM HIRED, I UNDERSTAND THAT I AM FREE TO RESIGN AT ANY TIME, WITH OR WITHOUT CAUSE AND WITH OR WITHOUT PRIOR NOTICE AND TDS RESERVES THE SAME RIGHT TO TERMINATE MY EMPLOYMENT AT ANY TIME, WITH OR WITHOUT PRIOR NOTICE, EXCEPT AS MAY BE REQUIRED BY LAW. THIS APPLICATION DOES NOT CONSTITUTE AN AGREEMENT OR CONTRACT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OR DEFINITE DURATION. I UNDERSTAND THAT NO SUPERVISOR OR REPRESENTATIVE OF TDS IS AUTHORIZED TO MAKE ANY ASSURANCES TO THE CONTRARY AND THAT NO IMPLIED ORAL OR WRITTEN AGREEMENTS CONTRARY TO THE FOREGOING EXPRESS LANGUAGE ARE VALID UNLESS THEY ARE IN WRITING AND SIGNED BY THE PRESIDENT OF TDS.

I UNDERSTAND THAT IF I AM HIRED, I WILL BE REQUIRED TO PROVIDE PROOF OF IDENTITY AND LEGAL AUTHORIZATION TO WORK IN THE UNITED STATES OF AMERICA AND THE FEDERAL IMMIGRATION LAWS REQUIRE ME TO COMPLETE AN I-9 FORM IN THIS REGARD.

I CERTIFY THAT I HAVE READ, FULLY UNDERSTAND AND ACCEPT ALL TERMS OF THE FOREGOING APPLICANT STATEMENT.

SIGNATURE _____ PRINT NAME _____
DATE _____ REVIEWED BY _____ DATE _____